

## **Educational Leadership Practitioners and Scholars are Needed to Review Administer Training Programs at Colleges and Universities**

The Educational Leadership Constituent Council (ELCC) is a constituency group comprising the American Association of School Administrators (AASA), the Association for Supervision and Curriculum Development (ASCD), the National Association of Elementary School Principals (NAESP), and the National Association of Secondary School Principals (NASSP). The purpose of this council is to review university-based educational administration programs that seek NCATE (National Council for Accreditation of Teacher Education) accreditation using national standards developed by the National Policy Board for Educational Administration (NPBEA). The ELCC confers “national recognition” to those programs that meet these standards.

The review process consists of assembling reviewers to meet in Washington, D.C., twice a year to conduct program reviews. The reviewers are assigned to work in teams to review program reports submitted by departments of educational leadership within NCATE accredited colleges and universities. Each team member represents a different level of the educational leadership community such as superintendents, principals, central-office administrators, and professors teaching in educational administration. The teams assess each program to determine its relative strengths and weaknesses against standards recognized by both the NPBEA and NCATE. The ELCC teams write-up their findings and make recommendations about whether to approve, deny, or defer recognition of a program.

ELCC program reviewers are chosen from candidates selected from one of the four member associations (AASA, ASCD, NAESP, and NASSP). Candidates selected must be members in good standing with their representative association and be currently employed in the educational leadership field at either the school building leadership level or district leadership level. Candidates are selected based on the following criteria:

- ◆ Expertise in the field of educational administration or as a practitioner or as a scholar.
- ◆ Ability to convey clearly and concisely observations and judgments in writing.
- ◆ Ability to make unbiased professional judgments about educational administration programs based on the NCATE curriculum standards for programs in educational leadership.
- ◆ Ability to function effectively in a team environment.
- ◆ Ability to send and receive email, and use word processing systems to review and transmit program information.

Responsibilities as an ELCC program reviewer include:

- ◆ Complete an intensive one day training session in Washington, D.C. (travel expenses are reimbursed by the ELCC).
- ◆ Attend two, three-day program review team meetings (usually held in November/December and April/May each year) in Washington, D.C. (travel expenses are reimbursed by the ELCC).
- ◆ Review and assess program reports and submit a critique electronically prior to the program review meeting.
- ◆ Participate on teams and use computer technology to write up team reports.
- ◆ Commit to serve for three years.

Serving as a program reviewer is strictly voluntary; however, travel expenses are covered by the ELCC. If you would like to be considered for nomination as an ELCC program reviewer, please complete the attached **application** and submit it with a letter of interest, and current resume to:

(Ms.) Honor E. Fede, program coordinator  
Educational Leadership Constituent Council (ELCC)  
1904 Association Drive  
Reston, VA 20191

Or via e-mail: [fedeh@principals.org](mailto:fedeh@principals.org). Fax: (703) 476-5432

Should you have any questions, please feel free to contact Ms. Fede at (703) 860-7207. Your application will be forwarded to the appropriate association for approval and you will be notified of your selection.

# ELCC PROGRAM REVIEWER APPLICATION

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1. NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
INSTITUTION: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
TELEPHONE (WORK): \_\_\_\_\_ (HOME): \_\_\_\_\_  
FAX NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

2. List professional organizations of which you are a member and the number of years you have been a member. (Use other side if additional space is needed.)

ORGANIZATION	YEARS
_____	_____
_____	_____
_____	_____

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## APPLICANT SURVEY INFORMATION

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To better evaluate the effects of our selection process we request that you complete this survey information. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse decision or action. Your cooperation is appreciated.

1. Please check one of the following Identification Groups:

- American Indian/Alaskan Native       Black       Asian/Pacific Islander  
 Hispanic       White

2. Gender:       Male       Female

3. Date of Birth: \_\_\_\_\_

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## **ATTACHMENTS**

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1. Attach a letter of interest which addresses your reasons for volunteering to perform the responsibilities of a program reviewer.
2. Attach a current resume with this form.